

Terms and Conditions of the Construction Futures Centre

Privacy Policy

When you register for a session the Construction Futures Centre, we collect basic personal information such as your name as well as contact details such as your postal address, email address and telephone number. We may also ask you to provide other information about yourself if relevant to your registration or booking

The data we collect is used to:

- Administer and manage your Construction Futures Centre booking.
- Help us understand more about the composition, needs and behaviours of our visitors.
- Serve our visitors with personalised and relevant content.
- Perform research and analysis aimed at improving our content and services; and
- Provide you with information on upcoming Construction Futures Centre services and events that may be of interest to you.

We will not use or disclose information collected about you other than for a purpose made known to you, a purpose you would reasonably expect, a purpose required, authorised, or permitted by or under any law, or a purpose otherwise authorised by you.

You can read the full CTF Privacy Policy [here](#).

Notice of Filming and Photography

The Construction Futures Centre/ Construction Training Fund produces regular promotional materials for industry and other stakeholder which on occasion include photography, film, and other images.

By entering the Construction Futures Centre, you agree to being filmed or photographed which may be used for marketing or promotional purposes.

If you or an attendee do not agree to being filmed or photographed please notify facilitator at beginning of your session.

COVID-19

In line with the WA Government and medical officers advice, CTF have a [COVID-19 Safety plan](#) in place to ensure the health and wellbeing of our staff and visitors.

All visitors including students are encouraged to download the SafeWA app prior to the visit. It is a mandatory requirement that that anyone aged 16 or over either check in using the SafeWA app on their mobiles or complete a secure paper-based contact register upon arrival. We will require their name, phone number, date, and arrival time.

Public Liability Insurance

The Construction Futures Centre is insured by RiskCover. The limit of cover is \$800,000,000. The Certificate of Currency is included at the end of this document.

The below is applicable to school excursions bookings.

Supervision

It is a requirement that schools provide a supervisory team for excursions to the Construction Futures Centre. The school supervisors must accompany students throughout the excursion, actively monitor behaviour and intervene, as necessary.

Construction Futures Centre facilitators will direct and assist students throughout the excursion; however, will not assume responsibility for student management or supervision. Construction Futures Centre facilitators may be required to intervene where behaviour or activity presents a risk to the safety of individuals and/or the integrity of exhibits.

Supervisory teams will need a list of names of participating students, supervisors' contact telephone numbers, student medical information and relevant health information of supervisors.

Emergency response plan

The Construction Futures Centre has an Emergency Response Plan which includes trained wardens, evacuation maps and routes, clearly marked exits and fire hydrant equipment. In the event of an emergency, it is essential that all school visitors take directions from Construction Futures Centre facilitators who will manage evacuation of the building and direct students and supervisors to assemble at a safe muster point.

Supervisors will need to do a roll call and must immediately notify Construction Futures Centre facilitators if any students are missing.

Use of The Visitor Assistance Tablet *(if applicable)*

The Visitor Assistance Tablet (VAT) is a WIFI enabled iPod configured to help students interact with exhibits in the Construction Futures Centre. It is a locked, secure device. Students are required to enter their name and a valid email address into the device as part of their visit. Student details entered into the VAT are not saved or stored on the device.

The Construction Futures Centre will use the email entered into the device to correspond with students/parents following the visit. Students/parents will be able to opt-out of all communications with the Construction Futures Centre following this email correspondence

CERTIFICATE OF CURRENCY



This Certificate is issued for information purposes only and does not confer any rights upon the Certificate holder and does not amend, extend or alter the coverage provided by the Cover detailed below.

Public Authority: Building and Construction Industry Training Fund Board

Cover Number: R/207072

Cover: General Liability (including Products Liability).

Situation of Risk: Worldwide

Covering: The legal liability of the Public Authority in respect of claims for compensation resulting from an occurrence.

Limit of Liability: \$800 million any one occurrence.

Excess: Nil

Expiry Date: 30 June 2022

Conditions: Subject to the RiskCover Certificate of Cover, Cover Document and Fund Guidelines.

This Cover has been effected with RiskCover (managed by the Insurance Commission of Western Australia).

Date Issued: 15 July 2021



Insurance Commission
of Western Australia