

**CTF TRAVEL AND ACCOMMODATION
PRIVATE ACCOMMODATION RECEIPT TEMPLATE**

This form is required to be submitted in support of CTF Regional Travel and Accommodation claims when claiming for Private accommodation. The CTF Regional Travel and Accommodation is only payable to eligible construction workers. For more information, please visit [our website](#), email us at info@ctf.wa.gov.au or call us on (08) 9244 0100.

Your Details

Full Name	Email Address
Contact Phone Number	Current Job Title and Employer Name

Accommodation Details*

Accommodation Provider Name	
Accommodation Provider Street Address	Accommodation (website if applicable)
Contact number	Email address
Accommodation room type	Total number of nights
Arrival Date	Departure Date
Cost per night	Total Cost
Payment Method	
<input type="checkbox"/> Cash <input type="checkbox"/> Card <input type="checkbox"/> Bank Transfer	

Claimant Declarations

I declare that I the claimant stayed in the private accommodation for the full duration and paid the total cost, as stated on the receipt. I certify that all the details stated on this form, as provided by me, are true and correct. I understand that providing false or misleading information may result in CTF dismissing this claim and/or legal action.

Signature

Name

Date

Accommodation Provider Declarations

I declare that I the accommodation provider charged the claimant and received the total cost as stated on the receipt, to stay in the private accommodation stated above. I certify that all the details stated on this form, as provided by me, are true and correct. I understand that providing false or misleading information may result in CTF dismissing this claim and/or legal action.

Signature

Name

Date