

CTF CAPITAL GRANT ELIGIBILITY CRITERIA 2025-26

- The CTF Board has established a funding pool of **\$6 million** for applications awarded before **30 June 2026**.
- The applications for the Capital Grant Program must demonstrate it meets the CTF Board's objectives of:
 - Increasing the number of skilled workers in the Building and Construction Industry;
 - or
 - Improve the quality of training in the building and construction industry.
- Capital funding for RTOs under the Capital Grant Program is allocated to RTOs based on need.
- The Capital Grant Program allocations to RTOs do not include the Goods and Services Tax (GST).

ELIGIBILITY CRITERIA

Criteria for Capital Expenditure

Each project must meet the criteria for capital expenditure, which includes expenditures relating to the following categories:

- Planning for the erection, alteration, extension, demolition or refurbishment of a building or other facility (or part of a building or other facility).
- Erecting, altering, extending, or refurbishing a building or other facility (or part of a building or other facility).
- Provide equipment, including information technology (as part of a broader capital project unless exceptional circumstances exist).
- Provide furniture (as part of a broader capital project unless exceptional circumstances exist).
- Addresses the Board's priority areas of the Western Australian Government's decarbonisation and renewable energy strategy.

Eligibility requirements

- Have registered with the Australian Skills Quality Authority (ASQA) or the Training Accreditation Council (TAC) in Western Australia.
- Not be an agent of the State, for example, an independent statutory authority such as a TAFE college.
- Be in good standing with the ASQA and TAC.
- Demonstrate to the CTF a financial need and that the RTO cannot meet the project's total cost.

- Demonstrate to the CTF that the project will contribute to the objectives of the capital grant program.
- Demonstrate to the CTF that the RTO has an appropriate maintenance plan and can meet the ongoing running costs of its training facilities or equipment funded by the grant.
- Demonstrate to the CTF that adequate insurance is held over its training facilities.
- Propose a project consistent with sound planning within the environment in which it operates, especially concerning the cost, size, and use of facilities to be funded.
- Proposing a project that will not adversely affect the condition of a place in relation to the Commonwealth, State or local government heritage legislation.
- Demonstrate that the RTO and the proposed project are financially viable.
- Own the land or have a lease for the land and/or buildings that have a period to run commensurate with the period in which the capital grant may be required to be repaid if the RTO no longer provides training for the building and construction industry.

Ineligible projects

The following projects and costs are ineligible for funding:

- Projects where construction and/or installation of infrastructure has commenced before signing a funding agreement with the CTF.
- Projects focused on opportunity identification, concept screening, product development research, marketing concept development and feasibility studies.
- Advertising, signage, and related communications activities.
- Land acquisition.
- Staff, resourcing, salaries.
- Preconstruction (site preparation) activities such as clearing, earthworks or site accessibility works.
- Security and/or surveillance equipment.
- Project management costs.
- Certification, permit, licence, or related fees.
- Compliance monitoring and management costs.
- Vehicle and transport costs.
- Contingency costs.
- In-kind contributions.
- Costs to establish and ongoing operational costs such as, but not limited to, salaries, electricity, water, rates, other utilities, overheads, engineering, design, or insurance costs.